

# PRIVATE EVENTS

Time reserved: 3 hours.

## OAK LAWN FOOD & BEVERAGE MINIMUMS

November 28 – January 17 | *Reduced minimums Jan. 18 – Nov. 27. See reverse for details.*

EVENT SPACE	CAPACITY	LUNCH MINIMUMS*		DINNER MINIMUMS*			
	SEATED	MON-THU	FRI-SUN	MON-TUE	WED-THU	FRI-SAT	SUNDAY
Barrel Room	56	\$1,000	\$1,200	\$1,500	\$2,000	N/A	\$1,500
Cooper's Hawk Orland Park, Barrel Room <i>15690 S. Harlem Ave., Orland Park, IL (8.8 miles, approx. 17 minute drive from Cooper's Hawk Oak Lawn)</i>	72	\$1,200	\$1,200	\$1,200	\$1,200	\$4,000	\$1,500

*\*Lunch events beginning between 11:00 a.m. – 2:00 p.m. Saturday and Sunday Lunch events beginning at or before 12:30 p.m. Dinner events beginning after 2:30 p.m.*

**DEPOSIT** Lunch parties \$250 | Dinner parties \$500. Deposits are non-refundable.



Oak Lawn Events Department  
4830 West 111th Street, Oak Lawn, IL 60453  
708.529.2980 Option 4  
eventsoaklawn@chwinery.com

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Time reserved: 3 hours.

## OAK LAWN FOOD & BEVERAGE MINIMUMS

January 18 – November 27 | *Holiday minimums Nov. 28 – Jan. 17. See reverse for details.*

EVENT SPACE	CAPACITY	LUNCH MINIMUMS*		DINNER MINIMUMS*			
	SEATED	MON-THU	FRI-SUN	MON-TUE	WED-THU	FRI-SAT	SUNDAY
Barrel Room	56	\$700	\$800	\$1,250	\$1,500	N/A	\$1,500
Cooper's Hawk Orland Park, Barrel Room <i>15690 S. Harlem Ave., Orland Park, IL (8.8 miles, approx. 17 minute drive from Cooper's Hawk Oak Lawn)</i>	72	\$1,000	\$1,000	\$1,000	\$1,000	\$3,500	\$1,200

*\*Lunch events beginning between 11:00 a.m. – 2:00 p.m. Saturday and Sunday Lunch events beginning at or before 12:30 p.m. Dinner events beginning after 2:30 p.m.*

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## DEPOSIT

In order to secure your private event, a deposit and signed contract must be received. The deposit will be deducted from the final bill. Payment in full is required at the completion of your event. All deposits are non-refundable.

## PAYMENT

You may pay for the deposit and event by cash or credit card. Personal and business checks are not accepted.

## FOOD AND BEVERAGE MINIMUMS

Private party rooms require a minimum spend on food and beverage prior to calculating taxes and gratuity. The minimum amount depends on the time and day of your event, please review room pricing for more information.

## TAX AND GRATUITY

Prices of packages do not include tax or gratuity. Appropriate local and/or state taxes will be added to your final bill.

## CANCELLATIONS

If, for any reason, you have to cancel an event, a minimum of seven days advance notice is required. Cancellations under seven days forfeit the deposit. Cancellations with seven days notice can apply the deposit to another event within a three-month period from the day you cancel.

## ENTRÉE SELECTIONS

Entrée selections are due no later than seven days prior to the event. If your menu has not been selected by that time, we hold the right to create a menu for your event.

## GUEST COUNTS

Final Guest count is due three business days prior to your event. Charges on the final bill will reflect this number.

## DESSERT SERVICE

You are permitted to bring in a cake or dessert prepared by a professional establishment. Homemade desserts cannot be brought due to health regulations. There is a \$1.50 per person charge for dessert service.

## LINENS

Linen Service is not required for events. If you choose to use linens, prices are based on table dimensions, linen design, color, and print. All linen orders must be placed two weeks in advance to ensure adequate delivery time. Linens do not count toward room minimum.

## A/V EQUIPMENT

Equipment rental orders must be placed one week in advance. A/V equipment does not count toward room minimum.

Tripod Screen	\$45
LCD Projector	\$100
Wireless UHF Microphone and Speakers	\$165

*Room minimums must be reached before tax is added to the final bill.*